

CONSTITUTION AND BY-LAWS
ROANOKE VALLEY YOUTH SOCCER ASSOCIATION

ARTICLE I

Section 1: This Association shall be known as the Roanoke Valley Youth Soccer Association, Incorporated (RVYSA).

Section 2: The Association shall be an affiliated branch of and comply with the authority of the North Carolina Youth Soccer Association (NCYSA) and the United States Youth Soccer Association (USYSA).

ARTICLE II

Section 1: The purpose of this Association shall be to establish, maintain, and operate a non-profit organization in order to introduce the sport of soccer to the youth community, to promote soccer as a recreation, and to provide for amateur soccer competition in the best interest of those players participating.

ARTICLE III

Section 1: The territory in which this Association conducts its activities shall be Halifax County, North Carolina, and nearby counties, but it may extend its activities to other neighboring areas where it can be of service.

ARTICLE IV

Section 1: Team Membership

- A. To qualify as a player on a team sponsored by the Association, a person must:
- (1) conform to NCYSA age requirements and limits for youth players;
 - (2) provide satisfactory proof of age, as specified in the NCYSA Rules and Regulations;
 - (3) submit a properly completed NCYSA youth amateur player registration form or a RVYSA youth amateur player registration form which shall comply with the NCYSA standards and which shall be used to register him/her with the Association, with the NCYSA and the USYSA;
 - (4) Pay a player registration fee established by the Association.
- B. Once registered, a player remains a member of a team until the end of the season, except as provided by the NCYSA Rules and Regulations. Effective the beginning of the next season the person must newly register with the

Association and must meet the re-registration standards established by the Association, the NCYSA, and the USYSA.

- C. When a person becomes a team member, his/her parents (or guardians) automatically become voting members of the Association. Each family is entitled to a single vote on any particular issue before the Association.

Section 2: Voting Member: To qualify as a voting member of this Association, a person must be nineteen (19) years old or older and:

- (1) submit a properly completed membership application and pay an annual membership fee established by the Association or:
- (2) be the parent (or guardian) of a current team member, in which case, the membership fee is covered by the player registration fee.

A person who maintains continuous voting membership in the Association re-establishes that membership annually by paying the membership fee by the deadline established by the Association.

Section 3: The Board of Directors shall annually recommend to the membership the procedures, rules, and fees required for membership in the Association for ratification by the voting membership at the Annual General Meeting.

ARTICLE V

Section 1: This Association shall be governed by its Articles of Incorporation, By-Laws, and Rules and Regulations, except when they are superseded by the NCYSA and/or the USYSA.

Section 2: The Association and its members shall abide by the Constitution, By-Laws, and Rules and Regulations of the NCYSA.

ARTICLE VI

Section 1: The Annual General Meeting of the membership shall be held during the month of May. Additional meetings shall be scheduled by the Board of Directors or by petition of ten voting members.

Section 2: Notification to the membership of the Annual General Meeting shall be made at least thirty days prior to the meeting date.

Section 3: A simple majority of those in attendance at a meeting of the Association which has been communicated properly to the voting members shall constitute a quorum.

ARTICLE VII

Section 1: The governing body of this Association shall be the Executive Board of Directors. The Executive Board of Directors shall be elected at the Annual General Meeting. Each member of the Executive Board serves a term of two years. No one person shall hold more than one position on either the Recreational or Classic Board. The Executive Board of Directors shall adhere to the North Carolina Open Meetings Laws.

Section 2: The Board of Directors shall have full decision making and management authority for the Association. At all meetings of the Board of Directors, three executive directors constitute a quorum.

Section 3: The Executive Board of Directors shall solicit and receive direction from chairmen of standing committees. However, the Executive Board of Directors shall assume ultimate responsibility and retain the right to be the sole authority and decision making power for the following and any other items brought before the Executive Board of Directors.

- A. Enforcing and interpreting the By-Laws and Rules and Regulations of this Association.
- B. Approving membership applications and player registrations.
- C. Establishing procedures for selecting team players.
- D. Approving Recreation Program Coaches and Assistant Coaches.
- E. Approving the Coach of Record and the Assistant Coach or Coaches for each team in the Classic Program. However, the Coach of Record and the Assistant Coach or Coaches for each Classic team must be recommended and approved by the Classic Board prior to final approval by the Executive Board.
- F. Appointing standing committees.
- G. Approving games with teams outside this Association.
- H. Making temporary or interim rules and regulations not provided for in the By-Laws that are necessary for the continued operation of the Association, its teams and its members. These rules can be ratified or revised by the voting membership at the next meeting of the Association.
- I. Calling meetings of the membership as necessary.
- J. Soliciting or raising funds for the operation of the Association and for the support of team activities.
- K. Appointing members to fill vacancies on the Board of Directors when necessary.
- L. Representing the Association in meetings of the NCYSA or other groups of the Association.

Section 4: Composition of the Executive Board of Directors:

- A. The Executive Board of Directors shall be comprised of six members: President, Vice-President of Recreational Program, Vice-President of Classic

Program, Secretary of Recreational Program, Secretary of Classic Program, and Treasurer. The creation of a Classic Board and the positions of Classic Vice-President and Classic Secretary as members of the Executive Board of the Association was approved at the RVYSA annual general meeting on May 14, 1996. The Classic Board is a sovereign entity of the RVYSA, subject to all rules, regulations, procedures, and by-laws of same. All league coordinators shall serve as ex-officio members of the Executive Board of Directors and advise the Board on league operations.

- B. The position of Classic Registrar is existing and must be filled by a NCYSA trained and certified Classic Registrar.
- C. The position of Classic Publicity Coordinator will be appointed as needed by the Executive Board on recommendation by the Classic Board. There is no requirement to fill this position if deemed unnecessary by the Classic Board.
- D. Classic Team Managers (one per team) and Parent Representatives to the Classic Board (one per team) will be elected by each Classic team. They then become members of the Classic Board.
- E. The chairmen of the standing committees shall be created and/or dissolved by the Executive Board of Directors, and shall exist to serve the needs of the RVYSA as determined by the Executive Board of Directors.

Section 5: Duties of the Officers

- A. President: The President shall conduct all meetings of the Executive Board of Directors, the Recreational Board, and of the annual general meeting of the voting membership. He/She shall cast a vote only in the case of a tie. The President shall appoint the Standing committees and their chairmen at the beginning of each seasonal year. The President shall be an ex-officio member of all committees except the nominating committee, but shall not be counted when determining a quorum of the various committees.
- B. Vice-President-Recreational: In the absence of the President, the Recreational Vice-President shall preside at Recreational Board meetings. In addition, the Recreational Vice-President shall be responsible for coordinating Recreational Program activities and competition with teams outside of the Association.
- C. Vice-President-Classic: Shall call and preside over monthly meetings of the Classic Board. The Classic Vice-President and members of the Classic Board will coordinate all activities of the Classic Program.
- D. Recreational and Classic Secretary: The Secretary shall keep accurate record of all meetings, handle all correspondence, give notice of meetings, and maintain the files of the Association and the Classic Board. The Recreational Secretary shall be responsible for the preparation of the Annual Report.
- E. Treasurer: The Treasurer shall be responsible for the annual financial report, give receipts for monies raised, make deposits in a recognized bank in the name of the RVYSA, pay all accounts by check bearing two (2) signatures, his and/or the President, Vice-President (Classic or Recreational), Secretary (Classic or Recreational), or Registrar. The receipt book and vouchers shall be produced when required by the Board of Directors, properly balanced

according to the bank book or current statement. Copies of the Treasurer's Report are to be available at Board and General Meetings. The Treasurer shall be responsible for preparing any papers pursuant to the Articles of Incorporation and Tax Exemption status. All financial actions and records shall be internally and externally audited annually.

- F. Registrar: The Recreational and Classic Registrars shall handle registration for their individual programs and may form a committee to assist him/her according to their needs.

ARTICLE VIII

Section 1: Coaches and Assistant Coaches of teams sponsored by the Association are selected by the Classic Board and the Board of Directors.

Section 2: During the tenure in these positions, coaches and assistant coaches must be members of the Association. They must meet all membership criteria, except that payment of the membership fee will be waived for that period.

ARTICLE IX

The Association shall have full power to receive donations, bequests, devices and other forms of assistance from persons, firms, associations or corporations and to handle manage, and use such funds for the uses and purposes for which the Association was created.

ARTICLE X

The Board of Directors shall have the rights and authority to expel, suspend, or otherwise discipline or, if deemed appropriate, reinstate any individual who violates any laws and rules of the Association.

ARTICLE XI

Robert's Rules of Order shall be deemed as adopted at all meetings of this Association unless otherwise agreed to and noted in meeting minutes by the participants.

ARTICLE XII

Section 1: All amendments to these By-Laws and to the rules and procedures governing the Association shall be made at the Annual General Meeting of the Association.

Section 2: An amendment shall be deemed adopted by an affirmation vote of two-thirds of the members present at the Annual General Meeting.

ARTICLE XIII

Section 1: An Executive Vice-President for League Development shall be elected to a three year term beginning May 1994 at the annual meeting.

Section 2: The Executive Vice-President for League Development shall chair a committee of four others that procures, develops, and maintains land for the RVYSA.

- A. One committee member shall initially be appointed to a three year term, two to a two year term, and one to a one year term, by the Executive Vice-President.
- B. Once a member rotates off this committee, he must remain off the committee for at least one year.

Section 3: The Executive Vice-President for League Development shall report directly to the RVYSA Executive Board which also shall approve the selection of committee members.

ARTICLE XIV

The President of the RVYSA appoints a nominating committee, consisting of a chairperson and several members. The nominating committee must consist of at least one member from each program, Classic and Recreational. The duty of the nominating committee is to secure a slate of executive board officers to be presented to Association members during the annual general meeting. Advance notice to the membership for this committee should be given at least 3 weeks before the annual general meeting, or may be listed in the spring newsletter. Floor nominations must be made for a specified office on the Executive Board and must be made by a member of the RVYSA (refer to ARTICLE IV, Sections 1 and 2). This committee conducts the election and announces the results of the election during the meeting.